Mirror Lake Elementary Magnet School

1200 NW 72nd Ave, Plantation, FL 33313

School Advisory Council (SAC) Minutes

Friday, September 6, 2024

**Attendance:**

Marlen Veliz- Principal, Hend Hafez–Assistant Principal, Andrea Cutrone – Co-Chair, Victoria Leibowitz – Co-Chair, Fran Reck- SAF Representative, Kiara Johnson- SAC Secretary, Andrea Gresham, Maria Von Achen, Jorge Pineiro, Rachel Audain, Giselle Hipolito, Andrew Hipolito, Jenn Rogers, Dymond Cross, Lissette Skaare, Sada Mccru

**Call to Order:**

A meeting of the Mirror Lake Elementary School Advisory Council was held in the Media Center on 09/06/2024. Chair Andrea Cutrone called the meeting to order at 7:15am. Kiara Johnson will record minutes for this meeting.

**Minutes:**

Victoria Leibowitz motions to approve the minutes of August 23, 2024, with the no corrections. Motion unanimous.

**Reports**:

1. Principal Report
   * Project student enrollment was 625 students, we currently have 645 students enrolled
   * 87 students are enrolled in our ASD program
     + 9th ASD class starting soon
   * Royal Park Elementary, Central Park Elementary, and Park Lakes Elementary are visiting our campus to observe our ASD program
   * SECME
     + Robotics team that will participate in VEX competitions
     + 4th and 5th grade students will be able to try-out for the team, there is a $50 fee for the year
     + Students will learn to build and code robots to compete in skilled games
   * Book challenge
     + K-2 students must read 30 books by October
     + 3-5 students must read 10 chapter books by October
     + Parent link will be sent out to confirm deadline
   * AR
     + Students have started completing AR tests
     + Data from AR is being used to make instructional decisions
   * Student Council
     + 9/16- Student Council Day
       - Mayor and Plantation City Commissioners will be coming to our Student Council inauguration
   * Math and Science Academic Bowls
     + 2nd-5th grade students will be participating in our academic bowls
     + Each students receive a t-shirt to represent their classes
   * Celebrating Arts and Education
     + Fashion Design room is equipped with sewing machines, 3D printers, and embroidery machines
   * 9/10-Elementary National Honor Society Induction
     + 4th and 5th grade students were selected based on specific criteria
     + 38 students were inducted, students will participate in community service opportunities
   * 9/11-Patriot Day
   * 9/11-Grandparents Day
     + Grandparents are invited to have a light breakfast with their grandchildren in the Dining Room
   * 9/13-PTO meeting
     + In need of board members
   * 9/17- Constitution Day
   * 9/17- Instructional Review with school Director
     + Director will be conducting walkthroughs and providing feedback to administration
   * 9/18- Mr. Louis Reinstein will be coming to talk to our Debate Club members
   * 9/9- Advisory meeting
   * 9/20- Day of Peace- wear white
   * 9/27- Pre-K Literacy Showcase on Chicka-Chicka Boom Boom
   * 9/27- Dads take your child to school day
   * 9/29- Book Fair
   * 10/1- Book Fair Family Night
   * 10/9- K-2 Hispanic Heritage Show
   * 10/10- 3-5 Hispanic Heritage Show
   * 10/15- Elementary, Middle and High School Hispanic Heritage Show at 6pm
   * 10/7-10/11- FTE Week
   * 10/11- International Day of the Girl
     + Focus on female engineers
     + 3rd-5th grade students will attend an assembly
   * 10/18- 2nd grade Literacy Showcase on Matilda
   * 10/23- Coffee with Counselor
   * 10/26- Family Fun Day
   * SAC/SAF representatives
     + In need of ESOL and ESE parent representatives
2. Accountability Funds: $5,916.46
   * Will vote to possibly use Accountability funds for academic camps during next SAC/SAF meeting
3. SESIR: School Environmental Safety Incident Report
   * No incidents to report at this time
   * Safety and security is priority- “See something, know something, say something”
4. Title I Update
   * September 19th- flyer for meeting will be posted on school website and social media accounts
5. 2024-2025 SIP
   * SIP step by step directions will be available on school website
   * Review of printed SAC Bylaws

Open Agenda

* Parent had a question regarding who the SIP plan is submitted to, when will the plan be submitted and school budget
  + SIP is a living document, adjustments are made as needed
  + SIP is available online for anyone to review
  + School budget is apart of the SIP

SAF Report

* Next meeting is on 9/19
* Plantation Nation: MLE has been receiving great reviews
* Discussion on coverage for the green top
  + Plantation Parks and Recreation has grants- possibly writing a grant for funding the covering for the green top
  + Need vendor and amount needed to fund the covering
  + Veliz will contact risk management and get three quotes

**Next Meeting Date & Time:**

The next meeting will be held on October 4, 2024 in the Media Center.

**Meeting Adjournment:**

Motion: Andrea Cutrone motioned to adjourn the meeting at 7:30am. Motion carried unanimously.

Submitted by,

Name of Recorder: Kiara Johnson

Name of Position on Board: Secretary

Approval Date: TBA